

Your name
Address
Telephone No.
Email address

February 28, 2010

N.Y.C. Civil Service Commission
North Municipal Building
One Center Street, Rm. 2300 North
New York, N.Y. 10007

Re: **Your name**
List No.: **123**
Exam No.: **4567**
Soc. Sec. No.: **123-45-6789**

To Whom It May Concern:

I wish to appeal my recent NYPD psychological rejection. Please order NYPD Psychological Service to send my relevant records to Dr. Jose M. Arcaya, Ph.D., J.D., N.Y.S. licensed psychologist/lawyer, who will be assisting me in this matter.

Sincerely,

Your Name